



## CITY OF SPANISH FORT

7361 Spanish Fort Blvd.  
Spanish Fort, Alabama 36527  
(251) 626-4884  
(251) 626-4880 Fax

Michael M. McMillan  
Mayor

Mary Lynn Williams  
City Clerk / Treasurer

### City Council

Robert Curtis Smith  
William A. Menas, Sr.  
Bobby J. Fortenberry  
Clewis W. Smith, Jr.  
Mary W. Brabner

### INVITATION TO BID

Sealed bids will be received by the City of Spanish Fort for a Phone/Radio Recorder for the Spanish Fort Police Department until Friday, July 27, 2018, at 10:00 a.m.

Bids for the Phone/Radio Recorder will be opened and publicly read aloud at the Community Center, located at 7361 Spanish Fort Boulevard, Spanish Fort, Alabama, at 10:01 a.m. on Friday, July 27, 2018. Be advised that overnight delivery by express or courier to Spanish Fort is not guaranteed. Envelope containing bid must be sealed, and the words "Sealed Bid: SFPD0727" must be printed on the outside of the bidder's sealed envelope.

See attached for Bid Specifications. If any questions concerning Bid Specifications, please contact Chief David Edgar at 251-626-4914.

The envelope shall be addressed and delivered to the **City of Spanish Fort, 7361 Spanish Fort Boulevard, Spanish Fort, Alabama 36527.**

The right is reserved, as the interest of the City may require, to reject any and all bids and waive any informality or irregularities in bids received. **FAXED BIDS WILL NOT BE ACCEPTED.**

For the City of Spanish Fort

Mary Lynn Williams, MMC  
City Clerk

## Specifications for Phone/Radio Recorder

- Must be currently available, no prototype or untested equipment shall be bid.
- Systems bid must include all necessary components without the need for the department to purchase any additional equipment or components for the system to properly operate.
- Must be capable of simultaneously recording 16 digital voice over internet protocol (VOIP) phones, and 4 digital radio signals. (The Department is currently utilizing a Motorola Digital 700mhz radio system and will be using Cisco VOIP phones.)
- All voice recordings must be stored for a minimum of 180 days on the system and must be stored on equipment housed at the Department. (Systems that store recordings off site or on "the cloud" will not be considered.)
- Voice recordings must be capable of being transferred to other media such as CD or flash drive for sharing with other agencies and individuals.
- System must be user friendly and recordings must be capable of playback on any commercially available laptop or desktop computer using software normally provided or readily available on commercially purchased computers (i.e. Windows Media Player, Quicktime, Realplayer, VLC Media player, etc.)
- System must be "turnkey", installed by bidder, and any training required must be provided at the Department on or before the day of installation.
- System must be capable of being upgraded or expanded to record additional phones or radio lines without having to purchase a new system.