

REQUEST FOR QUALIFICATIONS: ENGINEERING SERVICES

The City of Spanish Fort is soliciting statements of qualifications from firms and individuals interested in providing professional engineering design, environmental permitting, construction inspection, and project administrative services related to the implementation of project G-SFHOP-19-SF Spanish Fort Causeway Park Project. The project will involve the planning, design, and construction of a new passive park on a two (2) acre parcel located on the western end of the Spanish Fort Causeway. Funding for this project is provided by the Gulf of Mexico Energy Security Act (GOMESA) through the Alabama Department of Conservation and Natural Resources. The request is in accordance with 2 CFR 200.320 (d) (5), as issued by the Office of Management and Budget.

Firms interested in performing the work will be considered based on a written response to a full Request for Qualifications document, which can be obtained by emailing requests to environment@cityofspanishfort.com or by calling the Spanish Fort Building Department at 251-626-4993 or can be picked up at Spanish Fort City Hall, 7361 Spanish Fort Boulevard, Spanish Fort, AL 36527.

Proposals will be rated according to the following criteria:

1. Prior experience with state or federally funded programs – **(20 points)**
2. Professional Qualifications, including design, construction monitoring, and environmental permitting – **(30 points)**
3. Experience with design, inspection, and administration of projects of similar scope – **(30 points)**
4. Capacity to perform design within a reasonable timeframe – **(20 points)**

A shortlist of the top three (3) firms will be compiled and shortlist interviews conducted to determine the firm that is most advantageous to the project and the City, taking into consideration the criteria that are set forth in this RFQ. The selected firm will be notified and a contract fee negotiated. The contract will be for a period coinciding with the completion and closeout of the project. The City reserves the right to reject any or all proposals, and to waive any irregularities or informalities in the proposal process. Additionally, the City reserves the right to forego the shortlist process and make a selection based solely on the submitted statement of qualifications

A non-mandatory pre-submittal meeting will be held on Tuesday, December 14, 2021, at 2:00 p.m. at the Spanish Fort Community Center, located at 7361 Spanish Fort Boulevard, Spanish Fort, AL 36527. Proposal will be limited to fifteen (15) one sided printed pages - cover page, table of contents, and certificates are not included in the page count. Three copies of the proposal must be sealed and properly labeled and may be mailed or hand delivered to: Casey Rains, Environmental Planner, Spanish Fort Building Department, 7361 Spanish Fort Boulevard, Spanish Fort, AL 36527. Proposals should be labeled "Proposal for Engineering Services for project G-SFHOP-19-SF Spanish Fort Causeway Park Project". All proposals shall contain original signatures; facsimile copies will not be accepted. Proposals must be received no later than Thursday, January 6, 2022, at 2:00 p.m.

E-Verify. Prior to the award of a competitively procured contract to a consultant having one or more employees in the State of Alabama, Alabama law requires proof be provided to the city of enrollment in E-Verify (see www.uscis.gov/everify). All applicants must furnish an affidavit attesting they are enrolled in E-Verify and to execute a certificate of compliance with the Beason-Hammon Alabama Taxpayer and Citizen (Act 2011-535) as amended by Act 2012-491.

Non-Commitment of Funds. Any contract related to this proposed project is subject to the availability of funds and/or the needs of the City of Spanish Fort, at its discretion, may or may not issue a final contract as a result of this RFQ. Further, even in the event an initial selection is made by the City, no selection is final until full execution of a written agreement detailing an agreed upon scope of work. If the City deems, at its sole discretion, that a satisfactory agreement cannot be reached in accordance with an initial selection, the City reserves the right to proceed with efforts to make another selection based upon Statements submitted pursuant to this RFQ.

Minority/Women Businesses. Minority and/or Women Businesses are encouraged to respond to this request. The City of Spanish Fort takes all necessary affirmative steps, as set forth in 2 C.F.R. 200.321(b) to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Drug Free Workplace. Respondent shall comply with all provisions of the Drug-Free Workplace Act of 1988, as amended by Public Law 105-85, Div. A, Title VIII, Sec. 809, as codified at 41 USC 8102.

Open Records Act. All responses received will be subject to the Alabama Open Records Act, Ala. Code § 36-12-40, (1975), as amended, and may be subject to public disclosure upon request.