

## Spanish Fort Planning Commission 2024 Submission Deadline and Meeting Schedule

Submission Deadline*	Informal PC Work Session**	PC Meeting Date***
December 12, 2023	December 27, 2023 (Wednesday)	January 8
January 9	January 29	February 12
February 13	February 26	March 11
March 12	March 25	April 8
April 9	April 29	May 13
May 14	May 28 (Tuesday)	June 10
June 11	June 24	July 8
July 9	July 29	August 12
August 13	August 26	September 9
September 10	September 30	October 14
October 15	October 28	November 12 (Tuesday)
November 13 (Wednesday)	November 25	December 9
December 10	December 30	January 13, 2025

(In the event that a meeting date must be changed, appropriate notice will be posted.)

\* All submissions must be received by 12:00 p.m. on this date.

**PLEASE NOTE:** An administrative fee of \$75.00 shall accompany each application for Planning Commission hearing unless otherwise noted on the application form. Postage fees are due within three (3) days of the initial informal work session. Postage fees are \$10.00 per Certified Return Receipt letter to each property owner within 300 feet of the subject property. No application will be included on the Planning Commission meeting agenda unless ALL required completed application elements and fees are received by the deadline. **NO EXCEPTIONS.**

\*\* Informal work sessions begin at 6:00 p.m. in the Multi-Purpose Room of the Spanish Fort Community Center, 7361 Spanish Fort Boulevard.

\*\*\*Planning Commission Meetings are held in the Multi-Purpose Room of the Spanish Fort Community Center, beginning with a work session at 6:00 p.m., followed by the regular meeting at 6:30 p.m. in the Multi-Purpose Room.

Persons who may require assistance due to disability may contact Carol Caldwell at (251) 626-4993.

For questions/information regarding applications, please contact the Spanish Fort Planning Department.

**Spanish Fort Planning and Zoning Department - (251) 626-4993**