



JOB POSTING

POLICE DISPATCHER (PART TIME)

Summary

Under immediate direction this position will monitor radio and telephone emergency calls; relay the necessary information to patrol units and emergency personnel. Maintain a radio log and other records and perform clerical duties, as necessary. This employee will also perform related work in other areas as needed.

Minimum Qualifications

Must possess a high school diploma or equivalent; possess and maintain a valid Alabama driver's license and be insurable by the City's Insurance Provider. Applicants must be willing to work up to 12-hour shifts, including days, nights, weekends and holidays. The City of Spanish Fort offers excellent benefits to full time employees working a minimum of 40 hours per week including: health and dental Insurance for individuals and families; state retirement plans; sick and vacation leave and paid holidays. A current certificate with the Alabama National Crime Information Center is preferred.

Rate of Pay

The rate of pay for this position is \$18.08 per hour.

How to Apply

The City of Spanish Fort's application may be found at www.cityofspanishfort.com or obtained at the Spanish Fort Community Center, located at 7361 Spanish Fort Blvd. Spanish Fort, Alabama 36527, Monday through Friday, 8:00a.m. - 4:30p.m. **APPLICATIONS WILL BE ACCEPTED UNTIL THE POSITION IS FILLED AND MAY CLOSE WITHOUT NOTICE.**

The City of Spanish Fort is a Drug Free Workplace and all applicants will be subject to drug and alcohol testing in accordance with the ALABAMA DRUG-FREE WORKPLACE POLICY.

**THE CITY OF SPANISH FORT IS AN EQUAL OPPORTUNITY EMPLOYER
AND A PARTICIPANT OF E-VERIFY**