



## **JOB POSTING**

### **POLICE DISPATCHER (PART TIME)**

#### **Summary**

Under immediate direction this position will monitor radio and telephone emergency calls; relay the necessary information to patrol units and emergency personnel. Maintain a radio log and other records and perform clerical duties, as necessary. This employee will also perform related work in other areas as needed.

#### **Minimum Qualifications**

Must possess a high school diploma or equivalent; possess and maintain a valid Alabama driver's license and be insurable by the City's Insurance Provider. Applicants must be willing to work up to 12-hour shifts, including days, nights, weekends and holidays. The City of Spanish Fort offers excellent benefits to full time employees working a minimum of 40 hours per week including: health and dental Insurance for individuals and families; state retirement plans; sick and vacation leave and paid holidays. A current certificate with the Alabama National Crime Information Center is preferred.

#### **Rate of Pay**

The rate of pay for this position is \$17.64 per hour.

#### **How to Apply**

The City of Spanish Fort's application may be found at [www.cityofspanishfort.com](http://www.cityofspanishfort.com) or obtained at the Spanish Fort Community Center, located at 7361 Spanish Fort Blvd. Spanish Fort, Alabama 36527, Monday through Friday, 8:00a.m. - 4:30p.m. **APPLICATIONS WILL BE ACCEPTED UNTIL THE POSITION IS FILLED AND MAY CLOSE WITHOUT NOTICE.**

**The City of Spanish Fort is a Drug Free Workplace and all applicants will be subject to drug and alcohol testing in accordance with the ALABAMA DRUG-FREE WORKPLACE POLICY.**

**THE CITY OF SPANISH FORT IS AN EQUAL OPPORTUNITY EMPLOYER  
AND A PARTICIPANT OF E-VERIFY**