

ORDINANCE NO. 726-2025

AN ORDINANCE ESTABLISHING RULES OF PROCEDURE FOR MEETINGS OF THE CITY COUNCIL OF THE CITY OF SPANISH FORT, ALABAMA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPANISH FORT, ALABAMA, AS FOLLOWS:

SECTION 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the City Council of the City of Spanish Fort, Alabama.

SECTION 2. Regular meetings of the City Council shall be held on the first and third Monday of each month.

SECTION 3. Special meetings may be held at the call of the Mayor by serving notice to each member of the Council not less than twenty-four (24) hours before the time set for such special meetings, or special meetings may be held as provided by §11-43-50 Code of Alabama (1975), whenever two (2) councilmembers request in writing that the presiding officer call such meeting. Upon the failure or refusal of the presiding officer to call such meeting when requested, the two (2) councilmembers making the request shall have the right to call such meeting.

SECTION 4. A quorum shall be determined as provided by §11-43-48 Code of Alabama (1975).

SECTION 5. All regular meetings shall convene at 6:00 p.m. at the Spanish Fort Community Center, or such other place as designated by the Council, and all meetings, regular and special, shall be open to the public.

SECTION 6. The order of business shall be as follows:

1. Call to Order;
2. Roll Call;
3. Invocation;
4. Pledge of Allegiance;
5. Approval of Minutes;
6. Reports of Committees and Officers;
7. Public Participation;
8. Announcements;
9. Old Business; and
10. New Business.

SECTION 7. Members of the City Council shall not be limited in the number of times they may speak on the same subject matter or motion, nor shall they be limited to any time element, except as provided under these rules.

SECTION 8. Citizens shall be allowed to address the Council on any subject matter at any meeting, regular or special, pursuant to the schedule set forth in Section 6. above. The presiding officer shall regulate the time allowed the citizen to speak. However, any Councilmember may interrupt to take a majority vote to limit or extend the address.

SECTION 9. Every officer whose duty it is to report at the regular meetings of the Council and who shall be in default thereof may be fined at the discretion of the Council. Any member who fails to answer roll call at two (2) consecutive regular meetings may, on motion of three (3) members, be apprehended if within the corporate limits of the City of Spanish Fort, Alabama, and compelled by force to attend the Council meetings, and may, in addition or as an alternative, be fined not more than One Hundred Dollars (\$100.00).

SECTION 10. Motions shall be reduced to writing when required by the presiding officer of the Council or any member of the Council. All resolutions of permanent operation and all ordinances shall be in writing.

SECTION 11. Motions to reconsider must be by a member who voted with the majority, and said motion must be made at the same or next succeeding meeting of the City Council.

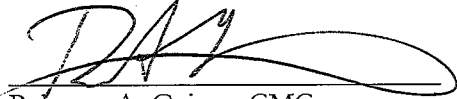
SECTION 12. Whenever it shall be required by one or more members, the "yeas" and "nays" shall be recorded.

ADOPTED and APPROVED this 3rd day of November, 2025.

A handwritten signature in black ink, appearing to be 'B. Bass', written over a horizontal line.

Brad Bass, Mayor

ATTEST:

A handwritten signature in black ink, appearing to be 'R. Gaines', written over a horizontal line.

Rebecca A. Gaines, CMC
City Clerk